

**Wells Operatic Society Limited**  
**Minutes of the meeting held on**  
**22 October 2012**

**COMMITTEE**

Richard Wright, Gerald Eyers, Mark Wall, Pauline Perrin, Alan Hooley, Sharon Edmonds, Ken Edmonds, Doreen Grant, Lyn Jones, Graham Brown, Norman Cowell and The Mayor of Wells

1. **Apologies** Alan Hooley, Doreen Grant, Norman Cowell, Sharon Edmonds, Lyn Jones
2. **Minutes of the last meeting** agreed
3. **Matters Arising**
  - Improving pit and orchestra area - Arts Council Grant application - **RW ongoing**
  - Lighting box window replacement - **MW & GB ongoing**
  - Repainting of the bar -**SE & MW** paint work completed with some final details around the blinds and decoration around the window to finish. Thanks to SE, KE and MW for coordinating and dealing with this project. It was agreed to install a new small flat screen TV above the notice board to be viewed from the bar, GE to look into this in the New Year. Also to look at adding a lighting bar with 2 small spot lights, to focus into the corner where the TV was. GB to look into this in the New Year.
  - New sound system - progress check - **GB** ongoing Rob to order the components and materials
  - Addition of a curb at the gap by the windows in the upstairs dressing room - **MW** ongoing
  - Possible Theatre Club **GE** - waiting to hear from Sarah Briton. ongoing
  - Purchase of new keyboard - **RW** - waiting to hear from **SR & NB** ongoing
  - Theatre Polo Shirt - **GE** ongoing
  - Purchase of new dimmers for the follow spots - **GB** One is fitted and seems to be good. The plan is to replace the other next year.
  - Workshop clearout **27 October**
  - **Car park clear 10am Sun 11<sup>th</sup> Nov**
  - Sarah Briton's suggestion for heating in the dressing rooms - **RW** ongoing

- New till/cash register - **AH**. A long correspondence with Chris Spray and AH has finalised some of the specifications. It was agreed to purchase one till, install data and have this ready to swap with the present system when everyone was happy. Ongoing PP to talk to AH and CS to identify costs and tariffs.
- Arrangements for Lisa Cope's charity night at the Theatre and use of Box Office for tickets **done**
- Pulse Services Ltd - programme timer was not defective and did not need repair; dressing room gas valve can't be replaced/repared; rehearsal room thermostat replaced - **RW** It was agreed to look at replacing the heaters in the New Year.
- Theatre security policy - **AH** ongoing

#### **4 Correspondence**

- From Hotbox - St Cuthbert's School Raffle request - declined
- Email from Tony Hathway re car park problems, members not being able to park, unauthorised parking etc. Discussion of various ideas, a private security firm would be considered, **RW** to follow up (committee to see a web link to a security firm).

#### **5. Treasurer's Report - PP**

- Sale of shares with Barclays Bank - **PP & RW** ongoing
- Credit Card system **AH** - Update - almost there, conclusion next meeting.
- **ALNM** - final figures still to follow, we are waiting for final Weinberger's bill. PP to remind Lucy Plant

#### **6. Membership**

- New members - none
- Arrangements for next Carnival Curry night on November 16 - **AH in hand**
- Dinner Dance - **May 10<sup>th</sup> 2013**
- AGM - **24<sup>th</sup> May 2013**

#### **7. Publicity**

- Additional photographers are needed, RW to talk to Adam Lanfranchi - **KE**
- New Trifold coming very soon

#### **8. Theatre Renovations**

- Downpipe - **MW** ongoing
- Lighting in workshop and hanging sockets - **GB** done

- Provision of spare filters for air conditioning system - **RW** these are kept in the boiler room for future use.

## 9. Production/Trifold/Hire

- **Rumpelstiltskin - December 15-22 2012** written by **Vicky Orman**, **RW** Directing, **Vicky Orman** Producing, **Nick Barlow MD**, **Dave Papworth SM**, **Charlie Watkins ASM**, Lighting - **Graham Brown**, Prompt - **Freda Brown**, Sound - **Pete Ross**, Adult Choreography - **Kim Fisher**, Child Choreography - **Judi Neale**, Rehearsal Schedule - done, Budget - done, Ticket Price - **£9 & £7**
- **February 21 - 23 - Maria Marten** and a One Act Play by **Lucy Plant - MW & RW**
- **Anything Goes - April 22 - 27 2013 - GE** directing and producing; **TE** - choreography, **Judy Neale** - Tap Choreography, **MD** - **Sheila Ross**, Programme & Publicity - ?, Stage Designer - ?, Stage Manager - **David Papworth**, Costumes - **Louise Baker**, Lighting - **Rob Rodgers**, Props - ?, Prompt - **DG**, Rehearsal Schedule - **Agreed**, Budget - **TBA**, Ticket Price - **TBA**
- **May 29 - June 1- Youth Theatre Show - Beauty & The Beast.** **Sarah Neale** - Directing, **Nicky Hann** - Assistant Director and Producer send NH a copy of the prod notes
- **July 3 - 6 2013 - Mort** by Terry Pratchett - **KE**
- **September 11 - 14 2013 - Pajama Game - AH** looking for SM and MD
- **October 23 - 26 2013 - Play - DG or MW**
- **Pantomime December 14 - 21 2013**
- **Spring 2014 -**
- **Spring 2016 - Ken Edmonds** has suggested that we consider 'Kiss Me Kate' as this is the 400<sup>th</sup> year after Shakespeare's death. Other Shakespeare productions might also be considered for this year. **Ongoing.**

## 10. Training

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## 11. Show Reviews

**The Last of the Haussmans**, A live screening direct from the National Theatre (Lyttelton) - review Stephen Beresford's first play is thoughtful and fresh. Starring Julie Walters **MW**

## 12. Any Other Business

- Leak in the bar roof - downpipe (see above) **MW** to do

- Locking up - security of the front door agreed to purchase and fit new crash bar. **MW**
- Dave P has suggested stage cloth rollers now need to be changed; he is looking into fitting an aluminium version to reduce noise; possibly look at electrically powered. RW to ask if he will look at putting a bid together for the City Council.
- MW has had an offer from a patron for quite a large stock of electric bulbs **GB** to investigate
- Discussion over the purchase of materials, we do not keep a good record and have no true record of materials used per show. Agreed to get SM's to control the purchase of materials more carefully, using a sign for system at suppliers. **MW** and **PP** to negotiate price terms and track expenditure on shows. Agreed to ask MW only to purchase materials for general theatre use; other materials will be subject to VAT and should be ordered directly from the suppliers.
- GB - took the LED floods down to clean there is some damage to the ends of the short ones. He will fit safety chains and carry out any repairs.

**13. Date of next meeting** - Tuesday 27 November 2012  
(please note the change) and then Jan 14th