

**Wells Operatic Society Limited**  
**Minutes of the meeting on**  
**Monday 9<sup>th</sup> January 2017 at 7.30pm**

**COMMITTEE**

Chris Briton (chair), Richard Wright, Pauline Perrin, Ken Edmonds, Alisa Creaser, Graham Brown, Lyn Jones, Sharon Edmonds, Mike Scammell, Dave Collyer, Gerald Evers

**Apologies** - The Mayor Alison Gibson, Dave Collyer, Mike Scammell

- 1. Minutes of the last meeting** - agreed
- 2. Matters Arising** – as included below
- 3. Correspondence**
  - a. Long Paws Comedy Club asked that Brothers Cider could run the bar for the Comedy Festival (26-28<sup>th</sup> May 2017). This was agreed. RW contacted MS who will oversee the use. We will clear the bar of our stock on Thursday 25<sup>th</sup>, after the divers. Brothers Cider can then have full access over the weekend, and we will return stock on the Monday. **PP** will calculate a set price to charge for the use of the bar and to cover our profit loss from this event. Long Paws would like to see this continue in future years. Details of cost to be fixed at the next meeting. **GE** to contact Ben and check licence with **RW**.
- 4. Treasurer's Report**
  - a. Carnival 'Burger van' payment – **CB** - ongoing
  - b. Reminder that the new hire charges start from Jan 2017
  - c. **Sage 1 Accounting** online accounts package will be used. **PP** to arrange.
  - d. We have been left a legacy of £2000 by one of our former patrons, Jean Rogers. – **PP** to reply with thanks to the executors.
  - e. Panto profit - £8000ish, final figures next meeting.
  - f. The fee incurred through the online booking system will be monitored over the next few shows. It may then appear as a cost on the *Show Budget Sheet*. Review in September before the panto ticket prices are set. **PP**
- 5. Membership**
  - a. New members – Ordinary membership - Rob & Sally Trayhurn agreed
  - b. AGM – **Friday 24<sup>th</sup> March 2017**.
  - c. Dinner Dance – **25<sup>th</sup> February 2017**, at the **White Hart Inn** 7pm for 7.30pm, tickets £25 a head –**AC**
  - d. Review of membership classification. – Wording to be updated on membership form – **PP** ongoing
  - e. Car Park Stickers – **GE** now arrived. No charge. These will be given out as membership is paid.
  - f. Website update – NB is arranging *Mail Chimp* (**GE, AC, PP, KE, RW**), *website* (**GE, PP, KE, VO, LJ**) and *Box Office* (**GE, SE, PP**) training sessions this week.
  - g. Children attending rehearsals. There were some concerns raised by members regarding children (not in a show) who are in the building during rehearsals. Sometimes it is not appropriate for children to be in the auditorium during a rehearsal, and other space in the building may not be convenient. We have a duty of care when children are in the building, especially if they are left unsupervised. We know that sometimes parents and carers have 'emergency' situations where other arrangements cannot be made. The committee were keen to support the needs of all members. We were anxious not to create rules. It was agreed to leave the situation as it is and ask parents to be mindful that evening rehearsals are predominantly adult environments. The final say will be with the director running the rehearsal.
  - h. Patrons leaflet –**LJ** -ongoing
  - i. Nominations for the David Beach Awards and Forbidden Planet

Sound: Adrian Mitchell,  
Props: Lesley & Terry Ricketts,  
Made Set,  
Male 17 - 21: Matt Blake (Cookie)  
Cameo: Neil Howiantz (Narrator)  
Supporting Male: John Howden (Prospero)  
Chorus  
Director

Adjudicator's Award

the presentation evening will take place at The Somerset County Cricket Club on Saturday 4 March and the cost is likely to be £28. Anyone interested should contact Graham Brown.

## 6. Publicity

Banner and billboards – arranged **GE**

One act plays poster on the way **KE**. Tickets will be made available as soon as possible through the website.

## 7. Theatre Renovations

- a. Maintenance walk **GE** - ongoing
- b. Auditorium seating options **KE** - ongoing
- c. Stage and Pit **DC** - ongoing
- d. Bar lighting **MS** - ongoing
- e. PAT testing **MS** - ongoing
- f. Car Park clear arranged for **Sunday 4<sup>th</sup> Dec. 10am** many thanks to all those involved.
- g. Insurance and tree. The Consultant has been instructed to apply for the required planning permissions and is meeting two contractors on-site Tuesday morning (11th) to discuss his proposals for remedial action. **DC**
- h. Hearing loop **GB** done

## 8. Productions/Trifold/Hire

- a. Details and dates for the Mayor's Fundraising events-
  - i. We will support (bar not required) on the door, a **Wells City Band concert** at the Town Hall. **Sat 8<sup>th</sup> April 2017, 7.30pm. CB** to organise the sale of raffle tickets.
  - ii. Arthritis Care are also looking into a **Film Night** with supper at Wells Cinema in **May 2017**. Details to follow.
- b. **Trifold GE** - ongoing
  - **December 10<sup>th</sup> - 17<sup>th</sup> 2016 – *Jack and the Beanstalk*** – review – excellent! Brill, great fun, really good, lots of positive comments. Thanks to **CB** for all the FoH entertainment. Thanks to SE, VO and SR for their enormous amount of hard work.
  - **March 2<sup>nd</sup>-4<sup>th</sup> 2017** – Two one act plays: *Easy Stages* by Nick Warburton and *The Fat Lady Sings in Little Grimley* by David Tristram – Doreen Grant and Mark Wall to direct. Cast, Tickets and Box Office set. All sorted.
  - **May 15<sup>th</sup>-20<sup>th</sup> 2017 – *Our House***. Director - **GE**. Choreography - **Tina Evers**, Rights received. MD – **Sheila Ross**, Musical consultant - **Teresa Barlow**, Producer – **AC**, SM – **Chris Spray**, Props – **Lesley Ricketts**, Lighting – **Graham Brown**, Sound – **Adrian Mitchell**, Costumes - **?**, Prompt – **Freda Brown**, Make up – **Helen and Julie Makin**, Video recording – **Adam Lanfranchi**, Budget – **agreed**, Publicity - **KE**, Ticket Price – **£13 & £10**, Rehearsal schedule – **agreed**
  - **June 13<sup>th</sup> 2017 BOVTS** - Dylan Thomas' *Under Milk Wood*. **GB** in charge Tickets **£10 & £8**
  - **September 20-23<sup>rd</sup> 2017** Lois Harbinson has offered to direct. She is looking at titles and would like to meet some of the committee to discuss ideas. **KE** and **AC** to arrange.
  - **December 9<sup>th</sup>-16<sup>th</sup> 2017** - Director - **Ken Edmonds**, Vicky to write it! *The Three Musketeers*. Producer – **Vicky Orman**, SM – **Sarah Galton**, Choreography – **Julie Webster**, MD - **Nick Barlow**, Sound - **Adrian Mitchell**, Lighting – **Graham Brown**, Properties - **?**, Prompt – **Freda Brown**, Costume

- ?, Make up – **Julie and Helen Makin**, Tickets – **tba**, Budget – **tba**, Rehearsal Schedule – **tba**,  
Publicity and Programme – **tba**

- **March 2018?**
- **May 2018?**
- **September 19<sup>th</sup> -22<sup>nd</sup> 2018** William Shakespeare's *The Merry Wives of Windsor* Director – **RW**

## **9. Training**

**DC** - to look into Charity Commission training.

**PP** - financial information training – **Mon 6<sup>th</sup> March 2017, 7pm start before the 7.30** Committee Meeting

**DG** – chaperone training - date to be confirmed in the spring **DG**

**NB** - More training for box office staff – Nick will organise as and when it's necessary.

**GE** - to look into First Aid Training

**CB** – We need to consolidate experiences and plan a way forward to look at FoH arrangements for each show. – **CB** send out a message to all Members and Patrons asking for help, in particular a coordinator.

## **10. Show Reviews**

**GB, SE** - Peter Pan Goes Wrong – very funny

**The Snow Queen**, Moorlight Theatre Productions, (Mayer Theatre, Street). Okay, but never really ticked all the boxes. Some characters were confusing being good and bad.

**Strode Panto** - Snow White ok alright, not full of laughs.

## **11. Any Other Business**

**AC** – has had a request to loan some cloths, agreed

**CB** - Macmillan quiz at the Britannia Pub

**GE** - NODA awards - will get these organised for the AGM and Dinner Dance

**GE** – Roy Bevan Award - will get this organised for the Dinner Dance

**CB** – Many thanks to Alisa and Sandra for arranging the carol singing evening.

**CB** – Fire Safety report – many thanks to Chris Spray for the very full and detailed report he has compiled. GB and CS have a meeting with Devon and Somerset Fire Service soon.

## **12. Date of next meeting – Monday Feb 6<sup>th</sup> 2017 then Monday March 6<sup>th</sup> (with accounts meeting at 7pm) then AGM Friday 24<sup>th</sup> March 2017**