

Wells Operatic Society Limited
Committee meeting minutes
22nd July 2019 at 7.30pm

COMMITTEE

Pauline Perrin, Ken Edmonds, Mike Scammell, Niamh McGrogan, Adam Lanfranchi, Lyn Jones, Jo Scammell, Liz Carey, Richard Wright, Sharon Edmonds, Emma Russell

Apologies – Graham Brown

1. Minutes of the last meeting -

Agreed – The awards were to be called the Angelo's not the Olivier's

2. Matters Arising

1. **CCTV AL update** All done; everything physical there e.g. cables & access points up. Unsure if fully configured - NB to confirm completion. At present, NB is the only holder of passwords; AL will find these out. Spaces on switch for additional wireless network and cameras, which can be added at a later date. Two wireless networks, public and private. Payment system and box office connected to private network to prioritise; members to use public network which should facilitate heavy traffic. NB to update once configured. Recommend a maintenance schedule be set up for the system. Recognition and thanks to go to Adam, Emma, Ken, Angelo, all else involved and in particular Nick Barlow for all the hard work that has gone into setting this up. Agreed to now look into security lights above front and workshop doors positioned with consideration for cameras. **RW** to contact Bishops and see if Nick can be available when Bishops visit to ensure lights do not interfere with cameras.
2. Theatre Handbook – **RW** Ongoing
3. The High Street Banner – ongoing until there is any news from Wells City Council about the new wires. Laminated posters were used again for the open day.
4. **KE** contacted Mark Wall for his views on extending backwards and met at the theatre. Mark recommended going back approximately 1m – enough to increase the space significantly, without turning the whole stage into a drum. Mark was also keen on the tunnel through to the back idea which could be achieved at full height with a couple of steps down to it from the pit. **KE** awaiting quote from Mark. It was agreed to block out six weeks in summer 2020 to allow this work to go ahead if we decide to proceed.
5. Theatre Festival **SE** could not access the lighting box as the padlock was shut and there was no key to be found. Access was gained via the entrance from the auditorium.

3. Correspondence

4. Treasurer's Report and Box Office

5. Membership

1. New members – **NM** to chase Anne
2. Two new social member signed up on the open day.
3. Patrons leaflet. **LJ** Ongoing
4. Theatre News / What's On sheet and Wells Community Facebook page. **SE** Ongoing
5. Dinner Dance – Saturday 8th June at Wells Golf Club **NM**
Rebrand as Annual Oscars / Angelo awards evening with buffet meal. Keep in June and inform membership of rebranding in advance.
6. Open Day – 20th July 2019 – A great success with the building being busy and vibrant throughout. Vicky, **JS**, Nick and **KE** did more than 20 tours between them with between one and six people in each group. PP to send details of those who completed forms to the relevant people ie Sally for FoH, etc. **ER** raised the issue of communication with people interested in helping backstage and how it is always the same people getting involved and each stage manager tends to use the same team, so it can be difficult for new people to get involved. It was agreed to ask Nick Barlow to come

to the next committee meeting to see if we can set-up a group on the website for communication purposes.

6. Publicity

7. Theatre Renovations

1. PAT testing **GB** ongoing.
2. New sign for billboards. Simon Hegarty of Encore Electrics in Somerton. Is continuing with design and asked for permission before spending money on materials. Ongoing.
3. Tree – yellow line edge. Sign received and has gone up. We may need a roller to get the line done properly – depending on the sort of paint. People are still parking on the new tarmac area. A range of options were discussed to stop this from bollards to large stones. Will wait until the painting is done and then see what happens.
4. Chamberlain St doors made; and fitted. No letterbox provided so post is being pushed under the door. **MS** to ask Angelo to fit one in the side panel next to the door if possible.
5. The Buck Basket. Ongoing.
6. Heating System. Ongoing.
7. FoH ladies toilets. Angelo has done what he can for now to get them refilling more quickly. We will wait to see how they are during Anne of Green Gables and if they are still problematic, think again.
8. Painting the outside of the building. Is a big job and we would like to get someone in. **LJ** suggested one name **KE** to ask Mark Wall for any recommendation he may have.
9. Charlie Watkins has asked if it might be possible to have some form of insulation above the ceiling in the workshop as it gets very cold in winter. There is space and currently no insulation as discovered by **AL**, **ER** and Nick Barlow when laying cables for the CCTV. **KE** to ask Mark Wall if he would be willing to do this and for a quote.
10. We are asking Bishop's to quote for the security lighting outside the building. **RW** to ask them to include looking at the lights upstairs as that circuit seems to be unstable and to see if we need to do anything with wires outside the building.
11. **LJ** offered two leather sofas for the bar which we gratefully accepted.

8. Productions/Hire.

Hires in August and Sept 2019. See Bar Calendar for details. The person responsible is in bold.

Small Steps x 2 – **SE**

Cosmo group – **SE**

WSPA - **GB**

SE to contact WSPA to remind of props arrangements

Sustainable Wells - **SB**

Anne of GG rehearsals - **NM**

Neighbourhood Watch - **SE**

SE will give back door code.

- **Sept 18-21st 2019 – Anne of Green Gables** by Lucy Montgomery, Director - **Bobby Bass**, Producer – **NM**, Stage manager – **Charlie Watkins**, Lighting - **GB**, Prompt – **FB**, Budget - agreed, Ticket Price – **£10 and £8**, Rehearsal schedule – **agreed**, FoH manager – **Sally Trayhurn**. Tickets go live on **06th July**
- **Dec 14th–21st 2019 - Wind in the Willows** by Fellowes, Drew and Styles, Director - **Kate Lynch**, Assistant Director – **N/A**, Producer – **Alisa Creaser**, MD – **Sheila Ross**, Choreography - **Tina Evers**, SM – **Chris Spray**, Set Designer – **Mark Wall**, Lighting – **arranged by Kate Lynch**, Sound – **arranged by Kate Lynch**, Costumes - **NM**, Prompt – **Frieda Brown**, Props – **Penny Bonetti and Catriona Eagle**, Make up – **?**, Budget – **tba** (agreed to set for a 'Spring Show'), Publicity - **KE**, Photos and programme – **AL and Emma Russell**, Children's chaperone – **Doreen Grant**, Ticket Price – **tba**, Rehearsal schedule – **agreed**, FoH manager – **Sally Trayhurn**. **Tickets go live on?**
- **March 11th-14th 2020 – Quartet** by Ronald Harwood Director - **Jackie Watts**, Assistant Director – **?**, Producer – **Ken Edmonds**, SM – **Charlie Watkins**, Set Designer – **?**, Lighting – **Graham**

Brown, Sound – ?, Costumes - ?, Prompt – ?, Props – ?, Make up – ?, Budget – **tba**, Publicity - ?, Photos and programme – ?, Ticket Price – **tba**, Rehearsal schedule –?, FoH manager – ?. **Tickets go live on?**

- **May 4th-9th 2020 – Big Fish** John August/Andrew Lippa, Director – **Niamh McGrogan**, Assistant Director – **N/A**, Producer – **Doreen Grant**, MD – **Sheila Ross**, Choreography – **Julie Webster**, SM – **Mike Scammell & Sarah Galton**, Set Designer – **Niamh McGrogan**, Lighting – **Graham Brown**, Sound – ?, Costumes – **Louise Sansam**, Prompt – **Freda Brown**, Props – **Doreen Grant with help sourcing from Jo Scammell and Vicky Orman**, Make up – ?, Budget – **tba**, Publicity - ?, Ticket Price – **tba**, Rehearsal schedule – **tba**, FoH manager – **Sally Trayhurn**. **Tickets go live on?**
- **September 2020 – And Then There Were None** Director - **AL**, Directorial support - **Lois Harbison**, Producer - **GB**, SM – **ER**, Set Designer – **AL, ER**, Lighting - **GB** and **?**, Sound - **Adrian Mitchell**, Costumes - **Louise Sansam**, Prompt - **Doreen Grant**, Props - **Lesley & Jo**, Make up - **Helen Makin**, Budget - **tba**, Publicity - **KE**, Photos - **Greg Trezise**, Programme - **AL**, Ticket price - **£12 & £10**, Rehearsal schedule - **agreed**, FoH manager - **Sally Trayhurn**, **Tickets go live on?**
- **Dec 2020 – KE** to direct Cinderella - Vicky to write it.
- **March 2021 – SE** has found one, one act play (title to follow) with two female characters and can either look for another or find another director to share duties with?
- **May 4th-9th 2021 – 9 to 5** Music and Lyrics by Dolly Parton. Director – **Niamh McGrogan**, Assistant Director – ?, Producer – **Doreen Grant**, MD – **Sheila Ross**, Choreography – **Eden Simpson**, SM – ?, Set Designer – ?, Lighting – ?, Sound – ?, Costumes – **Louise Sansam**, Prompt – **Freda Brown**, Props – ? **with help sourcing from Jo Scammell and Vicky Orman**, Make up – ?, Budget – **tba**, Publicity - ?, Ticket Price – **tba**, Rehearsal schedule – **tba**, FoH manager – **Sally Trayhurn**. **Tickets go live on?**
- **September 2021 - The Tempest?** Director - **Jon Sansam NM** to contact Jon to ascertain if he definitely wants this slot, if not Nick Barlow would like to direct **Avenue Q**.

9. Training. Ongoing

10. Show Reviews

JS and **MS** went to **The Railway Children** a musical version which was very good. Olivia Kerton was in the cast.

AL and **ER** went to **The Mousetrap** in Bristol, really good set and performances. Not as dark as And Then There Were None.

PP Saw the National Theatre live screening at Strode of **Small Island** – one of the best things she has ever seen.

11. Any Other Business

1. Support for the pit beam has become loose and needs fixing. **GB**
2. **PP** **Lois** has offered to run play readings, probably once a month on a day to be agreed. Everyone had such fun at the open day, they want them to continue. Bristol library offer a script service for £18 per year. Agreed.
3. **Marcel** has been given two boxes of memorabilia from peter and Margaret Rice. Will leave in the theatre when he has removed any duplicates.
4. Workshop needs a good sort out. Date in October to be agreed next meeting.
5. **MS** to look for new bar stools, preferably stacking ones. The metal ones from Forbidden Planet have all now been broken.
- 6.

12. Date of next meeting

Monday 02nd September

Monday, October 7th